

## **AVCC Committee Meeting notes**

Monday, 27 September 2021, 6:30pm

AVCC Office, Hui Room

Attending: (Quorum achieved) Ingrid, Barbara, Richard, Phaedra, Jill (by video)

Apologies: Liam

### 1. Discussion of the Motion for the Special General Meeting

Draft was discussed and found lacking and needing greater focus, so a rewrite is needed. Ingrid will take the advice and rewrite and distribute.

Motion will be posted on the website so the community can prepare. The Facebook Event points people to the website. At a certain point, staff will send out an e-announcement to point community members to the website.

### 2. SGM/AGM Agenda

Agreed that the agenda circulated was appropriate and will be published on the website. We are waiting to get acceptance from WCC for their parts.

Discussion of presentation preparation by Co-Chairs and Treasurer for both the SGM and AGM. Separate meeting will occur to achieve this.

### 3. Set up of the Charitable Trust

Work continues to prepare to apply for Trust status and make the transition between the 2 organisations. The Deed is in draft, as are other documents (Business Plan, Job Descriptions, Staffing Structure, Policies). If the motion is passed at the SGM, this work will go forward with the selection of a Board and Trustees, the finalisation of the documents and the application for Trust status.

Individual Committee members discussed their interest in being involved in the Trust, the Council or both. A great result would be a strong integration between the two organisations, each able to achieve their purpose and support each other.

### 4. Garden Shed

AVCC was granted funds from WCC Stone Soup fund to purchase a Garden shed. The costs to install the shed behind the office had already been agreed to be paid by AVCC. These costs are now higher than thought. Committee accepted this escalation. Garden shed will be installed soon. This will lead to decisions to be made about the stuff now near the native garden/former compost area.

### 5. Update on decisions

Notice of Trespass has been served to individual who graffitied the office and harassed a staff member in person (with an additional person). Mediation was offered to this person but declined. The offer will stay open.

AVCC has officially given notice to Te Aro School and Aro Valley Preschool that AVCC will not be able to be involved in the Xmas Trees Fundraiser this year but support the schools carrying on with the fundraiser this year.