Aro Valley Community Centre Upgrade Steering Group meeting notes

11 December 2017

Attending: Luke Allen, Hilary Unwin, Carlos Gonzales, Anne Cunningham, John Tocker, Jane Black, Teresa Gianos

Apologies: Jenny Rains

1. Meeting notes from 20 November – approved for posting on AVCC site
2. Steering Group composition – AVCC to action official replacement; Teresa will forward Terms of Reference
3. Presentation of framework and feedback summary

Review of framework graphic as summary of feedback, including:

* shifts occurring as part of the upgrade
* outputs (indoor and outdoor spaces changing) and
* main points of feedback summary to guide the change

Bullet points can be added to summary items to show how specific feedback on concept designs feeds into design results.

1. Work scope/ updates
* JTB

-Met with staff late November prior to Krissy and Sarah leaving for insights into operations and staff needs. Teresa also forwarded to JTB, AV’s 6-month report with sum of community centre use.

-Suggestion for focus groups for particular elements (kitchen, acoustic and sound, circulation)

-Received technical reports for site and options (summaries below). John to summarise technical studies for community comms.

* Engineer

-Received geotechnical studies, structure evaluation, services. Key findings:

* + Hall less than 66% NBS, medium EQ risk
	+ Garages are high risk, less than 33% NBS
	+ Services run throughout the site. Would need to relocate in options for moving the building and new build.
	+ Fire evaluation requires separation from property lines
* QS

Estimates received for 5 concepts, including new build options. All projections are over budget.

Action: Given constraints, technical reports, cost evaluation and community feedback, preferred design is identified as Option 1: retain existing footprint with additions, to be further refined by JTB.

Conversations needed to resolve: Palmer St, garages, circulation, interior spaces and layout, landscape.

* Resource Consent initial evaluation received. Need traffic and parking study if intensify or increased use. Need direction from AVCC for upgrade and operations intent (capacity, activity). Concerns for noise impact depending on which option is selected.
* Asbestos testing, quotes pending
* Community arts – no report
* Wellington Water, water bore proposal revised to avoid brick wall.
* Project support - Jane Black introduction
1. Programme/Next steps
* Report back to community – December
* preliminary plan review - February
* later stages - TBD
1. Comms and Engagement update

Feedback meaningful from September residency; good testing of ideas and solutions.

Group recommends community status update before Christmas. Care in presenting preferred design, highlight continued community discussions ahead. Design, framework and comms need to merge in report back.

Teresa to draft summary this week for review, and for distribution by AVCC prior to Christmas. JTB to sum up technical reports and present plans with design components still needing input.

1. 2018 proposed meeting dates
* January (Hilary and John Tocker on leave)
* 12 February (5/6 Feb Waitangi Day)
* 12 March
* 9 April (2/3 April Easter Monday/Tuesday)
* 14 May
* 11 June (4 June Queen’s birthday)