Aro Valley Community Centre upgrade Steering Group meeting notes

3 May April 2018

Attending: Luke Allen, Hilary Unwin, Lexi Taylor, Carlos Gonzales, Teresa Gianos, John Tocker, Jane Black, Sam Van Zoelen, Dan Males, Anne Cunningham

Apologies: Daniela Butterfield, Brent Efford, Jenny Rains

1. Meeting notes from 9 April

Approved for posting on AVCC web page

1. Budget

Funds to spend this fiscal year includes $80K (up to March) for design. There may be pending invoices from April that will lower this amount. Consultants to confirm work progress and estimates through June. Jane Black to follow up.

1. Engagement de-brief and forward plan

Discussion about the General Meeting of AVCC 18 April.

Mixed views from those attending.

Some not accepting constraints and boundaries.

Concern about views absent from the room, people that don’t want to be part of a GM format, but voices that still need to be considered. Issues of noise and playground size, as examples.

Discuss more, conversation on design to address outstanding concerns.

To be addressed:

Explain more why decisions were made in the design. Why design is the way it is? Tie back to priorities. What we have heard as designers, what needs to change.

Re-cap options as background

Outstanding: bunker, pinchpoint, open to the park, details (AV equipment, green building), look and feel of Aro Valley/identity, safety, storage.

To do:

Talk through with Jacqui Tutt, as nominated for design group – Luke and Hilary

Plan additional discussion, round the table, workshop small groups to report back to wider group. Date: Sunday 20 May. AC and TG unable to attend. Luke and Hilary to host and facilitate.

TG to provide budget info in graphic form.

Accessible info – simplify plans and presentation – Dan and John

1. Water bore update

Water pressure tests complete. Report not as much pressure as expected. TG to follow up with Wellington Water for detail.

1. Consultant status reports and timelines
	1. Architecture
	2. Landscape Architecture
	3. Engineer – plans are 100% strengthening. Not more work until designs progress
	4. QS – expected in 2-3 weeks (landscape)
	5. Resource Consent – awaiting design progress
	6. Asbestos tests – complete
	7. Garages options – condition assessment and strengthening options in progress. TG to connect designers with condition assessment.
2. Communications update
	1. Updated WCC page. Published cost estimates, concept plans and preliminary design stage on WCC web page.
	2. Communications from GM –AVCC to post photos of feedback with captions and video.
	3. Ongoing Comms advice – TG to send previous comms scope and deliverables, budget to Hilary and Lexi for action
	4. Stakeholder updates:
		1. AVCC Committee – Luke and Hilary to meet with Jacqui Tutt.
		2. AVCC to invite preschool parents and Aston Towers residents to next engagement
3. Additional item. Suggestion to conduct soil testing in land to be disturbed.
4. Actions

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| Meeting notes posted at AVCC website  | TG to forward; Lexi to post |
| Meeting format and key points – 20 May | JTB, DM, AC, to draft together and circulate through email for review |
| Presentation  | Designers to simplify  |
| Stakeholders | Luke and Hilary to meet Jacqui Tutt |
| Communication advice | TG to send previous scope to Lexi/Hilary  |
| Engagement invite | AVCC to includ key stakeholders (preschool parents and neighbours) to ensure balanced participation |
| Budget | JB to check with consultants on FY additional costs. TG to produce graphic.  |
| Water bore | TG to follow up with WW on emergency water supply |

1. Next meeting dates

-28 May

-11 June