Aro Valley Community Centre upgrade Steering Group meeting notes

9 April 2018

Attending: Luke Allen, Hilary Unwin, Lexi Taylor, Teresa Gianos, John Tocker, Jane Black, Mark Newdick, Anne Cunningham

Apologies: Carlos Gonzales, Daniela Butterfield, Brent Efford, Sam Van Zoelen, Dan Males, Jenny Rains

1. Meeting notes from 12 February, 26 February and 12 March

Approved for posting on AVCC web page

1. Budget

Overview of technical services, and spending per the annual plan allocation.

1. Landscape Architect presentation of concepts for the project
* Pavilion and courtyard options - create playful space, temporary storage, investigate partial pavilion walls, investigate connect to walkway above
* Decks and steps as secondary seating next to park
* Accessibility ramp through cabbage trees, doubles as nature play space to courtyard
* Ecology and highlighting stream
* Community planters, compost bins to be included
* Fence options for playground
* BB court option of half court, with options for other uses
* Garages, bring the hill back. Note Aston Towers and parents’ concerns about opening to Able Smith Street

Notes: concepts address outdoor points from all past engagement. Likely require further discussions to talk through what is essential, necessary, desirable.

Clarify message with landscape pieces; some could be implemented by the community in incremental projects. Local to write a forward to plan describing as master plan, scope larger than this upgrade.

1. Consultant status reports and timelines
	1. Architecture - updated programme received
	2. Landscape Architecture – plans available before 18 April meeting
	3. Engineer - preliminary designs received
	4. QS - N/A awaiting landscape
	5. Resource Consent - N/A
	6. Asbestos tests - complete

Asbestos reports complete for all buildings. Hazard risks identified which will need abatement as part of the project.

* Centre - celling panel in from room, entry porch wall & celling, front wall cement cladding, soffits all around
* Pavilion - vinyl backing (interior), cement pipe (exterior), roofing material
* Garages – soil underneath
* Community centre offices and preschool – None found
1. April engagement - Preliminary Design testing

Overview from AC on the engagement activity for 18 April GM. Discussed needs for the presentation and discussions (projector, printing etc).

1. Communications update
	1. Communications feedback – not discussed
	2. Ongoing Comms advice – AVCC to scope
	3. Email – attached request for information

Note request for copies of QS reports, forwarded as Official Information Request for advice

* 1. WCC leader briefing – completed last week with Councillors
	2. Stakeholder updates:
		1. AVCC Committee – recommended that committee arrive early to welcome at April meeting
		2. Preschool – AVCC met with preschool reps. Qs about fences.
		3. Aston Towers and surrounding neighbours – not discussed
		4. WCC Parks Sports and Recreation and Property – completed last week with PSR and Property.
1. Water bore update

Water pressure tests occurring this week. WW will report back on findings following tests.

1. Actions

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| Meeting notes posted at AVCC website  | TG to forward; Lexi to post |
| Landscape architecture | Landscape concepts published before 18 April (LOCAL, AVCC) |
| Prepare materials for community engagement | JTB, AC, LOCAL |
| Communications and stakeholder updates | AVCC to consider ongoing need & action |
| Information Request | TG to follow up with WCC Issues Resolution Office for response |
| Water bore | TG to follow up with WW on emergency water supply |

1. Next meeting dates

-30 April (if needed)

-14 May

-11 June