Aro Valley Community Centre upgrade Steering Group

11 September 2017 meeting notes

Attending: Luke Allen, Hilary Unwin, Carlos Gonzales, Rachel Griffiths, Teresa Gianos, Sam van Zoelen, John Tocker, Anne Cunningham by phone

1. Concept designs

JTB presented concept plans to the Steering Group, first viewing

Residency in September

* 20 hours for viewing concept designs from Friday 15 September through Wednesday 20 September
* Variety of times hosted by Anne Cunningham, JTB and Teresa Gianos
* Community Q&A session Sunday afternoon.

Questions to ask at residency

* Types of space
* Amount of space
* Location of spaces
* How to manage change from the current site
* How to work though on-going social issues
* Anne to develop interview guide, questions for semi-structured interviews, qualitative input. To record answers to above, and questions people have.

Direction for display, include explanations, declare the intent:

* Visuals of earlier consultation:
	+ powerpoint summary from Anne of early engagement process, including priority list
	+ What’s been done, why it’s been done, forward actions
	+ Teresa to print as A3 for display
* Show existing building footprint/s, floor layouts on plans
* Show rationale for options not further explored by JTB (Aro St, bb court)
* Bunker clarity - JTB to add reasons why they recommend it is not part of options: acknowledge the history, suggested uses [tool storage, Xmas tree sales], cost-benefit, function, space planning
* Palmer Street clarity – show proposed use related to making pathways/circulation safer, not adding regular vehicles back to the site, only for loading/events
* Consider discussing vehicular entrances as options (Palmer vs Aro St)
* Form and materials, provided to open the conversation but key decisions on form will be made in preliminary design (existing form vs re-present and imagine)
	+ JTB to add in lay language to help people understand what they need to tell us
	+ JTB will acknowledge statements from early conversations (refer to summary comments from early engagement) and revise based on earlier work in Festival of Place, incorporate bunting ideas. T to deliver bunting to JTB
* Programme
	+ Teresa drafting a display of what is happening and when/timeline of project from start to finish
	+ Showing times when community has most influence (scope and concept design)
	+ Initial will be low design quality, but can re-do in the future with WCC designers
* Front footing social issues, how to be involved in social discussions
	+ Hilary wants something visual for social interest pasted on the wall
	+ Teresa proposed a low-tech version of a participation circle, supported by steering group. Centre (doers/key organisers), middle (volunteers/helpers/supporters), outer (develop ideas, keep informed) Teresa will hand draw on Friday. This list can further invitations for the social café.
* Mention community art project – connect back to history and priorities

Programme of meeting with neighbours

* Need consensus on building location
* suggest we have targeted on-going messaging specifically to neighbours
* suggest Krissy and Sarah door-knock over the next few days with personal invites, letterbox drop to ensure they attend the residency, direct contact with Aston Towers Body Corp leaders
* could set an additional meeting specific to neighbours, AVCC would need to arrange now during residency
1. Preschool update

Teresa, Luke, and Carrie Guthrie met with preschool staff and parents to discuss proposal for sandpit, public playground and community centre upgrade.

* Carrie to further advise them what is needed for sandpit (landowner approval)
* Teresa to provide summary of Early Childhood Education policy; meet with PSR staff to discuss public playground proposals
* Residency session Monday morning for preschool
* AVCC continue to invite and encourage preschool and families to participate
1. Work scope/ updates
* JTB
* Anne Cunningham
* Land Survey, complete
* Engineer - procurement process complete, appointed Spencer Holmes
* Resource Consent – Teresa to source possible consultants
* QS – WCC to action prior to next meeting, through procurement team
1. Budget update

Finance provided clarity on 1.3 vs 1.2 million figures. Base rate was set in 2012, assuming particular rates of inflation, but inflation has been lower than assumptions. Existing value is very close to $1.2 million. Teresa to provide updated figures next month.

Funding available from Transpower for community-led projects near high-power transmission lines. EOI process now-31 October, follow up application due January. AVCC to enquire/action.

1. Programme
* Update from JTB, aims for construction June-Dec 2018
* Residency to review concept plans, 15-20 September
1. Comms update

None discussed