



MINUTES  
ARO VALLEY COMMUNITY COUNCIL COMMITTEE  
DATE: 20 March 2017 7.30 pm

Present: Luke Allen (Co-chair), Brent Efford, Heather Mackay (Secretary) , Sacha Green, Sarah Child, Krissy Cloutman, Madeline Rashbrooke, Jay Buzenberg, Nicole Benkert

Apologies: Roland Sapsford, Daniel Brown, Rachel Griffiths (Treasurer), Catherine Carey-Smith, Chris Carey-Smith,

The minutes of the previous meeting were confirmed and accepted.

All actions from previous meeting were reviewed and any not done are carried over to these minutes.

Follow up on the WREMO session on Community Emergency Hubs, Jo Mackay has volunteered to organise and facilitate a public meeting for the development of the plan in conjunction with WREMO. The AVCC was happy to hear this. Luke is interested to be involved.

**Action: Heather to convey thanks to Jo and for her to liaise with Luke.**

#### Correspondence

Inwards

Notification from Matthew Beres, WCC, that autumn grass renovation of Aro Park will be starting shortly. No fencing is required.

Outwards.

Card to Iona Pannett and family.

## **GUEST**

Michael Oates WCC Open Space & Rec Planning Manager attended the meeting to discuss the Polhill survey process and WCC interest in VUW properties that are for sale. Iona Pannett also attended to ensure that AVCC was informed and to hear the AVCC's point of view.

Polhill bikers want changes to the tracks and have put a plan together. Survey done with about 1000 returns. Results of the survey – not much appetite for widening but appetite for separation. Want more tracks. Unanimity of response so far. WCC will formally consult in May – probably have a public display and discussion session, and written feedback will be consulted and taken to the Council. May use Aro Hall for the public session as well as one in Brooklyn.

VUW property. Dog obedience property can't be accessed properly if the adjoining property is sold. Park, Sport and Recreation Dept of Council are interested in the access to the dog area. Dog obedience people have asked the Council to help them find somewhere else as well so unsure what will happen yet. VUW need to have a decision by mid-April. Earthquake prone status of hall that VUW own on Aro Street and which is for sale was questioned. Michael will find out what its status is and also the earthquake prone house in Holloway Road.

**Action: AVCC to inform Iona know if we want to organise another meeting for the public as the timeframe is tight and WCC should be there.**

## **STAFF REPORT**

Fair debrief.

A report has been prepared capturing the learning from this year's Fair and will be circulated. Need a wet weather plan so we don't have to improvise.

We should take the learning into account when planning for next year starts. Well done to Krissy and Sarah for their good natured performance and good vibe on the day despite the conditions. Any pictures and comments to Sarah for Valley Voice.

**Action: Sarah to circulate the Fair report.**

Staff report tabled.

Heaps of books now for the book exchange. Need book shelf that can be wheeled in and out. We have one that would do but need wheels.

Pay it Forward scheme trickling along.

Neighbourhood Day 13 May. Inverloch House, Garage Project, Philosophy House, and Tanera Gully people are all involved. Other ideas would be good. Behind the scenes. Promotion needs to be in the next Valley Voice.

**Action: Ideas for Neighbourhood Day to Krissy.**

Clearing the shed out. Wonderbikes need a new space and are vacating one of the AVCC garages.

Painting of the Preschool and Offices has finished.

Some useful meetings.

Liquor licencing has got more complicated. Now everyone who has a do at the hall has to have a liquor licence if alcohol is involved. Council will send out some information about the situation as everyone is finding the changes to the legislation difficult to understand. We do need to be more informed about this. In the meantime we need to give the advice that people who hire the hall need to have a liquor licence. There is also advice on the WCC website. Krissy taking the approach of meeting the people who are booking and explaining the new situation.

**Action: Krissy to keep the AVCC informed about the new liquor licence situation.**

Few amendments to the Holiday programme.

Boomerang bags will happen. Wellington group will roll out the initiative soon maybe starting with us. Good networking opportunity. Hopefully starting in the next month.

Indian cooking classes starting.

Zoe from Tommy's Real Estate firm said that they may be interested in sponsoring Valley Voice. Krissy will have chat with her and get back to us about what that will involve.

**Action: Krissy to report back on what Tommy's Real Estate sponsoring of Valley Voice would look like.**

## **ORGANISING OURSELVES**

### **1. Financial report.**

Report will be delivered shortly.

Rachel and Krissy work together for the end of year financials.

## **2. Valley Voice**

Working on next issue.

## **3. School and Pre-School update**

Pre-school: This is Sacha's last meeting as all of her children are at school now – she has been coming along to AVCC meetings for approx. 2 years. Recent ERO report has been very positive after significant work. Painting, safety matting, and drains all finished. All looking good and now fundraising for a new sandpit. Someone else will from the Pre-school committee will hopefully come along the AVCC meetings as it has been valuable to have a closer relationship and would be excellent if that could continue.

## **4. Health and safety**

An accident was witnessed where the chain at the entrance gate was ridden straight into it – the chain is a hazard. An incident report is needed. To minimise the risk the chain should be more visible. Suggestion to paint it a very visible colour. An alternative is to get bollards but lifting of bollards that need manual lifting and locking would too much work for Krissy and Sarah.

**Action: Brent to do an incident report on the entrance chain**

There was also a near miss from the Fair which needs documentation and some action.

**Action: Luke to do the appropriate Health and Safety documentation for the Fair near miss.**

## **COMMUNITY ISSUES**

### **1. Community Centre Upgrade**

1st of April is the date for the next workshop. 3 hours in length rather than drop in. Assimilates all concerns and priorities. Everyone to attend if possible - won't need to do any preparation just come along and participate. After that there is a smaller event to hand over briefing document. In early stages of design there will be more interactivity

Jerram Tocker Barron is the architect. They have designed changes to Newtown School and have good processes around community consultation.

## 2. VUW property sales follow up from Community meeting.

Discussion following on from Michael and Iona's session earlier, around the need for a general meeting. Some further communication was expected from us after the last general meeting.

**Action: Sarah will talk to VUW let us know when if Steph is available and what she can tell us about the sales at this stage and to advise Luke and Hilary.** This will inform the decision about if public/general meeting is required.

We have one more general meeting required this 2016/17 year. If not the VUW property sales then the Community Emergency Hub would be an engaging topic.

Agenda item for next meeting: Organisation of general election meeting – 3-5 weeks before the general election which would mean a meeting around the end of August.

### ANY OTHER BUSINESS

There was no other business.

Meeting closed at 10.03 pm

Next AVCC meeting date 17 April 2017.

### Summary of Actions

What	Who	When
Convey thanks to Jo and for her to liaise with Luke	Heather	asap
Ideas for Neighbourhood Day to Krissy	Any ideas let Krissy know	asap
Keep AVCC informed about the new liquor licence situation	Krissy	When new info is received
What would Tommy's Real Estate sponsoring of Valley Voice would look like?	Krissy	asap
Incident report on the entrance chain	Brent	asap

The appropriate Health and Safety documentation for the Fair near miss to be done	Luke	asap
Inform Iona if we want to organise another meeting for the public as the timeframe is tight and WCC should be there.	Luke/Hilary	When info from Steph is available.
Talk to VUW let us know when if Steph is available and what she can tell us about the sales at this stage and to advise Luke and Hilary.	Sarah	asap

DRAFT