



AGENDA

5:30 – 7:30pm

AVCC Committee Meeting

Monday, March 2020

Karakia	Ayse led the Committee in an opening Karakia
Attendance and apologies. Changes to the Committee Quorum achieved?	<p>Quorum achieved: Barbara, Ingrid, Ayse, Liam, Jill. Apologies from Emma, Phaedra would try to join us on-line, even though it is her child's dinner time.</p> <p>Changes in Committee – George has resigned as they now live in Hataitai and Michael has stepped down as Treasurer and Ayse as Secretary, due to their work loads and to pursue more direct interests within AVCC. Ayse asked to be co-opted onto the Committee and this was approved by all present. Barbara will follow up with Michael to see what he prefers, bearing in mind the Committee does not want to make it harder for ourselves to achieve quorum.</p> <p>Richard Skinner stopped by to be introduced as he is interested in being our Treasurer. Motion passed – to accept Richard as Treasurer after reference check by Barbara, to be ratified at next GM (along with Ayse as Committee member). Motion passed = Co-Chairs will ask Kirsty to join as a member of the Committee if she desires. Ingrid, Barbara and Liam to meet with Kirsty to discuss her thoughts on her finances (Ingrid forwarded relevant documents after meeting with her after she expressed her interested in helping). Ingrid, Barbara and Dani will continue to be the ones with permission to approve transaction from AVCC's Kiwibank accounts (Michael has been removed upon his resignation as Treasurer).</p>
Health and Safety review	<p>*Need for sign at ball court to limit playing time at night?</p> <p>*Motion passed – accept CEPTD report by WCC expert and Barbara's response to WCC. Barbara to write an article in a future newsletter about this report and what we have done and will do.</p> <p>* Big thanks to Ayse for the chalk board. AVCC will not police the board, but it will be erased each Friday.</p> <p>* Rubbish dumping continuing to be an issue. Staff continue to monitor, and we will seek volunteers to do a daily clean with AVCC providing bags and gloves. Liam to create a form for staff and others to report 1) rubbish 2) person confrontation 3) vehicle confrontation. This will help us monitor the issues by collecting data.</p> <p>*The Hui room can't be unlocked from the inside, so the locking mechanism should change. This will give us a chance to order and test a keyless lock.</p>
Review & approval of minutes of the last meeting.	Motion passed – meeting minutes from 13 Dec accepted.
Financial Report (variations to the budget)	<p>Liam brought up on the screen the P&L and Balance Sheet as at 28 Feb. Discussion followed.</p> <p>Motion passed – November through February Financials accepted.</p> <p>Discussion and List will be set up on Teams for the spending proposed before end of the Financial Year (31 March).</p>
Review of actions between meetings: <ul style="list-style-type: none">Office refresh and IT upgrades	<p>Updates provided on the work at the Office, Hui room and TUI room.</p> <p>Recognition of another successful year from Room at the Inn. They gifted us a very nice vacuum cleaner. They have been told that it is possible the Hall will be under</p>

<ul style="list-style-type: none"> • Hui Room • TUI Room • Room at the Inn • Xmas Tree Fundraiser • Seeds to Feeds Community Dinner 	<p>renovation next year, but we can help them find another location.</p> <p>Review of the Xmas Tree fundraiser and Christmas Gala. Noted we need the new Committee to action a decision for next year as soon as possible after being elected. This could be a good topic to survey the community about in a future e-newsletter (which could also bring volunteers to the event planning committee).</p> <p>Seeds to Feed dinner sold out and was a great success. Thank you Barbara and all involved for getting Aro Valley involved with this worthwhile event. We are likely to have made money, so we have it to spend getting ready for the next season. Growing interest in community dinners using the food we grow locally.</p>
<p>Employment update and paper</p>	<p>Discussion of Roxy's resignation and decision to not jump to hire another Community Developer but rather use this time to give some thought to our options and put together a set of suggestions for the new Committee. Dani now able to work more hours to keep things going and we will hire consultants/contractors to do discreet piece of work as needed – for example, update the website (change platform) and create an automated booking system.</p> <p>Motion passed – Employment paper approved. Paper as agreed will be posted on Teams.</p>
<p>Review of any SubCom or Staff work to date</p> <ul style="list-style-type: none"> • Aro Fair – A table for the Committee to engage the community (including the sale of T-Shirts). A team for the ArOlympics • Activities – WREMO Community Event to explain and socialise Aro Hall as a Community Hub. 	<p>AVCC will have a table we share with Aro Republic T-shirt orders. Everyone is welcome to spend some time there during the day. The main purpose will be to gather feedback from the community and invite participation. Liam created a simple survey people can scan a QR code for. Barbara and Ingrid have brainstormed some “talking points” and will invite people to see the Hui Room, where Liam can answer questions. We also want to get as many people as possible to get on our Mail Chimp list, but this can be a bit difficult because they have to receive the email to opt-in and often this gets sent to junk mail. We decided it was highly unlikely for us to field a team for the ArOlympics, so each person is free to participate with their street.</p> <p>Discussion of the potential for a GM inviting WREMO to discuss the role of the Aro Valley Community Centre as a Community Hub and the Red Cross to discuss what a community can do during a disaster. Barbara, Jill and Phaedra will continue working on this idea. It was suggested this hearing from WREMO could be an annual event.</p>
<p>Communications – Sponsorship for restarting Valley Voice and hiring of a Contractor and a new platform for Website.</p>	<p>Discussion of expressions of interest in the Survey for having the VV back. What made VV so special was its unique voice – to achieve that again, it might be best to find an individual or group to drive it. That can be something we talk up at the Aro Fair – AVCC will fully support anyone who wants to get the VV going again, tell us what you need from us to make that possible. For now, the e-newsletter put together by Dani is an appropriate way (along with FB and the website) to communicate to the Valley.</p>
<p>Planning a Mid-Term Planning Day</p>	<p>This will be a day long event (with yummy food!) after the Fair. We can look back on what we've done and discuss what we want to do with the rest of the year. It can give us time to be really honest about our strengths and weaknesses and focus on what might bring us and the community the most joy. ACTION: Ingrid to send out a Doodle Poll for a weekend date in April</p>
<p>Return of unused Waste Minimisation Funds (Community Fridge)</p>	<p>Noted that these funds are not and have not been used by either party (AVCC and Newtown) so the honourable thing is to return them, and WCC has agreed.</p>

<p>Karakia</p>	<p>Ayse led the Committee in an closing Karakia</p>
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