



AVCC Committee Meeting Minutes

7:00 – 9:00pm

11 March 2020

Presiding: Co-Chair Georgina Sapsford

George	Attendance and apologies.	<i>Ingrid, George, Luke, Madeleine, Jay, Liam, Ayse Dani, Roxy</i>
Guests	Presentation by Richard and Karen on the Garage Project	<i>Presentation and discussion, reporting on noise from the Garage Project brewery</i>
All	Health and Safety review	<i>Motor scooters traveling through the park have been reported to police in some cases and there have been direct discussions with one motorcyclist. WCC are undertaking requested security improvements. Panic alarm system features were confirmed and staff may enquire with WCC about reinstating the portable alarm.</i>
Luke	Review of minutes/notes on the last meeting <ul style="list-style-type: none"> ● 9 January (quorate – Official Minutes) ● 19 January (inquorate - Notes) ● 22 Feb GM minutes 	<i>The minutes were approved by the Committee, and it was agreed the notes of the inquorate meeting would be posted on the website as written. GM minutes now ready to go to the next GM for ratification by AVCC. The committee agreed to post the results of the survey monkey as a record of decision to hold the GM.</i>
Liam	Financial Reports (P&L and Balance Sheet) and the Treasurers' report	<i>The treasurer's Profit and Loss statements for January and February were approved by the committee. <Jay left meeting at the end of this item></i>
Staff	Staff Report	<i>Staff report and fair report circulated and discussed, including report on hall usage. Committee thanked staff for a very successful Fair.</i>

All	<p>Potential GM topics and business items</p> <ul style="list-style-type: none"> ● Deferred vote on change to constitution for committee meeting attendance – what is our next step ● Preparation for 80,000 new people in Wellington City – topic requested by Iona. The Hall has been booked on 18 April if we want to use that day. ● Site Development – WCC where are we? (report on the last Steering Group meeting by Ingrid and Luke) ● Climate and Community Resilience ● Code of Ethics and Governance Policy Manual (any other needed policies). 	<p><i>Agreed to hold GM for 18th March on Code of Ethics, a structured workshop to be independently facilitated to begin this as a participatory process with the community. Deferred vote on constitution change to be included. Post meeting note: agenda and poster produced, but covid-19 lockdown prevented this occurring.</i></p> <p><i>Agreed to hold the WCC planning meeting as per Iona's request, on 18th April. Post meeting note: WCC subsequently advised this was being put on hold.</i></p>
Luke	Updating our H&S Policy and creating our Business Continuity Plan	<i>Not discussed</i>
All	Other general business and future Committee meeting topics	<i>Not discussed</i>
<p>8:45 pm Review Action Points Close meeting at 9:00pm</p>		