



NOTES
2:00 – 4:00pm

AVCC Committee Meeting
19 January 2020

Attendance and apologies. Quorum achieved?	No Quorum. Attending: Helen, Lexi, George, Ingrid, Liam, James, Dani, Ayse. Apologies: Luke, Tahiti, Martin, Madeleine, Luca. Absent: Jay, Miguel, Rebecca
Health and Safety review	Moped driven through Community Centre, photo taken by Liam, reported to Police by Roxy. Reminder to be considerate of others' situation, (this regarding the resignation from the Xmas Tree team). We are all under lots of stress, so our words and actions to each other matter.
Review and acceptance of notes on the last meeting <ul style="list-style-type: none">• 9 January	The 9 Jan meeting did have a quorum, so these meeting minutes will need to be accepted by the next quorate meeting in order to be official. This will go on the next meeting agenda, in hopes we have a quorum. These notes are just notes, since there was no quorum, but will be reviewed at the next meeting also.
Presentation by Liam	Liam presented issues with the way Xero is set up that makes tracking of project expenditure very difficult. Which makes reporting on our areas of expenditure difficult. He also outlined ways in which last year's end of year report was problematic. He expressed concern that we are not getting enough correct and understandable information about our financial situation. Members agreed that we would go back to get better explanations from Hema and ensure her service to us is what we need and fully understand. And that we would further explore the changes that need to be made to Xero to make project tracking easier. We also noted that we need to seek ways to support Liam and Luca in this important job.
Review of decision to trial Hall Meeting Room as a TUI and Resilience Hub from Feb to July	Members discussed the make up and organisation form of TUI (they are still deciding this themselves). Dani and Mel will work together to create a User Agreement for the small meeting room from Feb to July. Dani confirmed that the only regular users of the space are the Spanish Class and the Veggie Co-op deliver and no one anticipates conflicts. Questions about wifi and photocopying.
Governance Training for Committee members	Martin and James had expressed interest by email, George and Liam expressed interest at the meeting, and will need to arrange their schedules to be able to attend. Potential for a new member co-opted to the Committee to be the 5 th . All attendees felt we had the right to have AVCC funds pay for this training, based on the discussion at the AGM.
Should we co-opt more members to the Committee?	We are hamstrung by having such a hard time achieving a quorum. We recognise that past conflict and people's feelings about AVCC are keeping many good people away from volunteering their time on the Committee. We recognised that personal conversations with individuals is the best way to grow the Committee and to attract new members with the positive work we want to be doing. Ayse attended the meeting and at the end express interest in being co-opted. That motion will be made at the next quorate Committee meeting.
Update on the Xmas Tree fundraiser	Trees have been removed; Dan will have the container removed soon (insurance pays for graffiti removal). A financial report will be prepared by Rachel. Committee will need to think about next year and our involvement. Lexi was thanked for representing AVCC on the leadership team of this project.
Share Shack Coordinator update	Ewan has been offered the job, he is a local, and will start this week. Lydia has provided a handover. Friendly Manager (which Dani and Liam have started

	<p>triallying) will assist with the volunteer scheduling. Note that Ewan is not to clean, but rather use his time to find volunteers to clean. Plan is to have the Share Shack operating without the need for a Coordinator by the time he completes his 80 hours (5 hours a week). Roxy is Ewan's manager.</p>
<p>Wellington Community Trust applications</p>	<p>Roxy will submit for the Lift grant (see draft on Slack) and continue to prepare an application for the Community Grant funds for Sit and Be Fit and ESOL. Liam agreed that we would not apply to WCT's Community Grant fund for the role of Resilience Officer. We hope that WCT Climate Change funds will soon be able to be applied for, as that would be a perfect fit.</p>
<p>Discussion of draft protocol for submitting funding proposals</p>	<p>No Action – to be on next agenda</p>
<p>Other funding proposals from Committee members:</p> <ul style="list-style-type: none"> • Resilience and Gardening Coordinator • Resilience Officer 	<p>No Action – to be on next agenda</p>
<p>Next GM –Topic Proposals from Committee:</p> <ul style="list-style-type: none"> • Site Redevelopment • Site Rights and Responsibilities (MOU and WCC Funding) • Constitution Update 	<p>No Action – to be on next agenda</p>
<p>Express thanks to Lexi for her time on the Committee and her commitment to Aro Valley</p>	<p>Thanks were expressed to Lexi</p>