



Meeting Notes

AVCC Committee Meeting 8 July 2021

7.30pm – 8:00pm

Quorum Achieved?	Quorum Yes: Barbara, Ingrid, Liam Richard, Jill, Phaedra and Philippa (staff). Absent: Cam, Emma (apologies)
Playground update	The Preschool is negotiating their new lease with WCC and the exclusive use of the Aro Valley Play Area will now be included. AVCC will sign a letter in support of this arrangement, including the need for visitors to the Play Area to sign in/out when entering during Preschool operating hours. This will formalise the informal protocol that has been occurring for decades and is a great result of recent discussions regarding the Play Area
Review of Change Management Plan through September	<p>Discussion of the draft plan circulated.</p> <p>*Agreement on having Barbara and Philippa review options for signage to make the Office more visible, easy to find. Potentially moving the logo sign that is currently on the Hall and/or buying a flag/banner or other solution.</p> <p>*Agreement on buying a camera to install in the Office lobby (not the exterior) to create more security for staff. Signage telling visitors about the camera to be created.</p>
	Next Committee meeting to be held when Operational Review received.