



MINUTES

ARO VALLEY COMMUNITY COUNCIL COMMITTEE

DATE: 15 May 2017 7.30 pm

Present: Luke Allen (Co-chair), Hillary Unwin (Co-chair), Brent Efford, Heather Mackay (Secretary), Sarah Child, Krissy Cloutman, Madeline Rashbrooke, Jay Buzenberg, Nicole Benkert, Rachel Griffiths (Treasurer), Chris Carey-Smith

Apologies: Roland Sapsford, Daniel Brown, Zeke O'Connor-Sapsford, Catherine Carey-Smith, Jo Brien, Karen MacIntyre

The minutes of the previous meeting were confirmed and accepted.

All actions from the March meeting were reviewed and any not done are carried over to these minutes. The April meeting was inquorate and informal – there were no minutes from that meeting.

Correspondence

Inwards

7 April - Wellington City Council email inviting our input and feedback on the draft Waste Minimisation and Management Plan (2017–2023).

1 May - Ingrid Downey email asking AVCC to facilitate a meeting to produce a vision for what should move into the current CADTS space in the Town Belt above Aro Street and Holloway.

1 May - Wellington City Council email invitation to a stakeholder forum on the draft annual plan initiatives for 2017/18 and the next 3 years work programme. The purpose of the forum is to obtain feedback on the annual plan initiatives and the work programme.

5 May - Martin Wilson email requesting a copy of the report produced by Cally and Anne.

Outwards.

15 May – Roland’s email to Martin Wilson following up Luke’s reply to say that the report was on the website. Martin’s reply was that he wasn’t able to find it on the website.

Actions from March meeting.

Liquor licensing requirements when renting the community hall – we would like more clarification from the WCC but at the moment we are recommending that people get a licence if there is any risk of there being an issue with alcohol based on our previous experience. We need to see the licence before we rent out the hall.

Zoe on behalf of Tommy’s Real Estate firm is keen to sponsor Valley Voice – details were sent to Zoe who is investigating Tommy’s sponsoring of the printing cost. Zoe has a strong connection with this area. Continuing discussions.

HEALTH & SAFETY

Brent submitted an incident report from the chain across the vehicle entrance. Brent has minimised the hazard by making the chain more visible. Well done Brent.

Update of processes and forms ongoing.

Action: Luke to log a near miss for the electrical incident during the Aro Valley Fair.

STAFF REPORT

Staff report tabled.

Some highlights below.

Seniors week in October being coordinated Wellington wide. Ideas to Krissy by June.

Funding came through for ESOL. We bought the manuals and they are now our resource for continuing use.

Pay Forward day happened. May be useful to have a whole week of it next time.

ARound the valley event went really well. Lots of good contact with the businesses including the Funeral Home. People really enjoyed it and it has strengthened relationships. Probably do it again next year.

Fund for community garden revamp sourced – Saturday sign up for community people to join in.

Boomerang bags – have a fabric store at the Community Centre which can be taken to make the bags. Launch happening soon.

Plastic-free work continuing. Workshops planned.

School holiday programme was successful and next one being planned.

Idea to paint the bunker. Some people keen and Council involved. Various artists could have a portion to paint.

ORGANISING OURSELVES

1. Financial report.

Tabled for Feb/March end of year report. Draft and has been sent to the Accountant to be audited and ready for the AGM.

We get funded July-June so some year-end adjustments needed.

Report accepted.

Tabled for April 2017 – new financial year.

Bank account looking fine.

Report accepted.

2. AGM

Date set for Wednesday 26th of July. Notice needs to go out by the 12th of July. Agenda to be ready by the Monday of that week.

3. Next General Meeting

Krissy has introduced Jo Mackay to Paul Dibley. Together with WREMO they will facilitate a meeting needed to get the Community Emergency Hub organised. The AVCC agreed that this would be useful as a general meeting as it is a good opportunity to get lots of sections of the community together. Meeting with WREMO later in June which Jo, Paul and Krissy will attend. Keep Luke in the mix as he may also be able to attend.

Action: Krissy to find out what date would suit for this general meeting.

4.School and Pre-School update

The new pre-school person replacing Sacha has not yet been confirmed. Dan is not attending AVCC tonight as he is at the school BOT meeting. Look to arrange a different meeting time next year so that these dates don't clash.

Action: Rachel to contact Helen Baxter to ask who would like to come along to represent the pre-school.

5. Valley Voice.

Some articles didn't get published in the last issue. Brent apologised for that – may have been misunderstood communication or busy people – several people sharing tasks. The AVCC e-newsletter can advertise the upcoming community centre upgrade event and update on the VUW properties and this can be put on the website. Need to get the digital version of Valley Voice more known and signed up to.

COMMUNITY ISSUES

1. Community Centre Upgrade

Edited report went out today which was intended for Valley Voice. Full report will be available on the website with recommendations for the next phase. Note: access to the report has been requested see correspondence. Dates for next engagement will be advertised shortly.

2. VUW Property Sales

AVCC held a follow-up meeting about the VUW properties on the 7th of April but VUW didn't attend. WCC didn't vote for buying any properties including the three on Aro Street and the access to the dog park. Krissy has email from Ingrid discussing the use of the dog park property.

ANY OTHER BUSINESS

General Election

Aro Community Hall is booked as a polling booth. We need to set a date for the meeting for candidate should be last week in August or 1st week in September. MC will hopefully be Brian Crump.

Action: Krissy will set the date for the candidate's meeting and will start the ball rolling.

Meeting closed at 9.50

Next AVCC meeting date **Monday 19th June 2017.**

Summary of Actions

What	Who	When
Log a near miss for the electrical incident during the Aro Valley Fair.	Luke	Before next meeting
To find out what date would suit for this general meeting.	Krissy	As soon as possible
To contact Helen Baxter to ask who would like to come along to represent the pre-school	Rachel	Before next meeting
Set the date for the candidate's meeting for the general election and will start the ball rolling.	Krissy	As soon as possible