



MINUTES AVCC Committee Meeting

7.30pm 21st April 2015

Preliminary Matters 10mins

	<p>Present: Roland, Tony, Jadwyn, Madeleine, Lisa, Bridget, Rachel, Julia</p>	
2.	<p>Apologies: Sarah-Jane, Sacha, Mattie, Cindy, Rochelle, Jay</p>	
3.	<p>Minutes</p> <p>APPROVED: The Minutes our previous meeting had been circulated and were approved without amendment.</p>	
6.	<p>Organising Ourselves</p> <p>1. Update on new staff process Roland advised that the application period had closed and there had been plenty of applicants for both roles. The calibre of applicants was very high. Rachel is collating a master list of applicants and Lisa, Roland and Rachel will meet to review applications and identify candidates to interview. Roland also advised that the recent job sizing for the role of a co-ordinator by WCC showed that our proposed pay levels were at the 100% range as recommended by Council. Rachel noted that we will be mindful of salary rates in our grant applications to WCC this year.</p> <p>2. Website/Elist updates This was deferred to a later meeting.</p> <p>3. Financial Report Rachel spoke to her written reports. Final accounts and adjustments will be made as the year end information trickles in, but the accounts are in a good state. It was noted that the aged receivables have crept up again and Ian will be tasked with addressing this. The aged payables were up to date. A new report was offered which reflected the Smart Pay transactions in more detail. We discussed a number of issues regarding electricity supply and payment. We are still trying to progress combined supply with the PreSchool. We are awaiting processing of our application. We also need to seek clarity around the power usage and billing, especially as the monitor had been out of action for a period. ACTION: Julia will email Mattie and Jay to discuss how to advance this. We took a moment to appreciate how lucky we have been to have excellent Treasurers over the last few years. APPROVED: The Treasurer's Report and Financials statements for March are approved.</p> <p>4. AGM Our next AGM will be held on 15 July 2015 in the Hall. The date is to be advertised in the Valley Voice.</p> <p>5. General Meeting: Constitution This will be held on Wednesday 10 June 2015. Lisa will distribute a framework for this meeting. The date is to be advertised in the Valley Voice.</p> <p>6. School Report Tony reported that the School Board and Principal were pleased with the outcome of the Fair and that it was the best collaboration between the School and AVCC in many years. An invitation has been extended to the new Co-ordinators and the Co-Chairs to meet the Board at a future meeting. The School received the support of 80% of parents in the appeal against the proposed decile rating change. The Board is awaiting the result of the Appeal. The Committee reconfirmed</p>	

AVCC's support for the School in its Appeal.

7. Pre-School Report

Sacha had submitted a written report which is attached for reference. The importance of a strong working relationship between the Pre-School and the AVCC was discussed, particularly in light of the upcoming review of the community precinct.

ACTION: That the WCC 10 Year Plan be included as an agenda item for our next meeting. Roland is to invite Councillors Iona and Nicola to that meeting for this discussion.

7. Community Issues

1. WW100 event – 9 May 2015

Julia confirmed that organisation for the event was proceeding well and registrations were trickling in. Volunteers are required to make cakes, host morning and afternoon teas and manage registrations at the door on the day of the event.

ACTIONS: Bridget will ask AroBake for a cake. Lisa will forward contact details for the Garage Project to Tony.

2. Planning Issues – 88 Aro Street

APPROVED: We confirmed payment of Tom Bennion's account in the sum of \$8,770.79 (GST inclusive) and Court Costs of \$9,552 (GST inclusive).

Tom Bennion's report recommended that we undertake some work on the heritage backstory of local buildings as there is a lack of information. This would also demonstrate our genuine interest in the heritage values of our existing buildings. The meeting recommended that the new Committee pick this up in the new term.

3. Closure of Patels

The current lease on Patels runs out on 3 July. No indication has been given by the building owners to the Patels as to why the lease will not be renewed. We agreed to seek further information and approach the building owners.

4. Valley Voice

Max and Tim are seeking to end their editorship of the Valley Voice so we need to lookout for people who may wish to undertake this role.

5. Training Courses

A number of training courses have recently been held for community organisations. The next is on Governance in Not for Profit organisations and will be held on Wednesday 20 May.

6. Biodiversity Submission

Julia reported on the submission she prepared on behalf of the AVCC. We agreed that a hard copy should be held in the office and a soft copy be available on the website.

ACTION: Jay is to be approached regarding adding the Biodiversity Submission to our website.

The meeting closed at 8.56pm.